IMPORTANT DATES & DEADLINES

EARLY BIRD ORDERING DEADLINE
DECEMBER 17,TH 2023

Order online or in-person by this date and save! All pricing shown in this packet is your early bird pricing. Prices will increase starting December 18th, 2023, so don’t wait!

HOW TO ORDER
Visit our all inclusive website at urherffjones.com. Order 24/7!

PRODUCT DELIVERY TIMELINES

Class of 2024 Senior Gear (Hoodies, Joggers, Beanies, etc.)
Ordered In-Person .......................................................... Delivered on the spot!
Ordered Online ........................................................... Delivered to your home in 10-14 business days

Souvenir 2024 Grad Tassels
Ordered In-Person .......................................................... Delivered on the spot!
Ordered Online ........................................................... Mailed out the 1st week of the following month

Class Rings
Ordered In-Person or Online ........................................... 10–12 Weeks manufacturing time. Class ring will ship direct to your home once completed.

Letter Jackets
Ordered In-Person, by Phone or Online ...................................... 10–12 Week manufacturing time. Letter jacket will ship direct to your home once completed.

Graduation Announcements and Announcement Accessories
Ordered In-Person or Online ........................................... Delivered to your student at school between February & March (date will be communicated in early Spring). Orders received after the main delivery event will be shipped to home in 10 business days and subject to additional charges.

Custom announcements are only available while supplies last!

Cap & Gown
Ordered In-Person or Online ........................................... Cap & gown units are delivered to students at school between April and May. Specific delivery dates are set by the school and will be communicated in early to mid Spring. Make sure to order your cap & gown unit BEFORE May 1st!

FINAL DEADLINE TO ORDER
MAY 1,ST 2024
All orders must be placed by this date!

QUESTIONS? CONNECT WITH OUR TEAM & LET US HELP!
866.238.5336 // highschoolcs@herffjones.com // urherffjones.com
HOW TO ORDER

CAP & GOWN, CLASS OF 2024 SENIOR GEAR, CLASS RINGS, GRAD ANNOUNCEMENTS & ACCESSORIES

In-Person ............................................................... If we are able to have an in-person order session, the day, date, time, and place will be sent out at least one week in advance. Stay tuned!

Online ................................................................. Visit urherffjones.com

Mail ................................................................. Send a completed order form (see following pages) to our physical address with a check or money order enclosed. Mail-in orders must be post marked by the early-bird deadline date to have pricing be considered valid.

Phone ............................................................... Call (866) 238-5336

LETTER JACKETS

In-Person ............................................................... If we are able to have an in-person order session, the day, date, time, and place will be sent out at least one week in advance. Stay tuned!

Online ................................................................. Visit urjacketshop.com

Mail ................................................................. Send a completed order form to our physical address with a check or money order enclosed.

Phone ............................................................... Call (970) 663-2668

PHYSICAL ADDRESS

We also have an in-store ordering option available for all products on an appointment only basis. Email us at urachievements@gmail.com to schedule an appointment.

1128 N. Monroe Ave
Loveland, CO 80537

MAKE A PAYMENT

PAYMENTS CAN BE MADE TWO DIFFERENT WAYS

Online ............................................................... Visit urherffjones.com

Phone ............................................................... Call (866) 238-5336

TERMS AND CONDITIONS

Cancelling or changing any part of this order must be done within three business days of the transaction. This order is subject to audit. In case of error, pricing will be corrected. All requests for graduation regalia refunds must be made before June 1st, 2024. Only non-graduates are eligible for a refund. All delivered, personalized or year dated items, as well as handling costs, are non refundable. Your cap and gown unit, class ring, letter jacket, and or announcement order will not be delivered until your account balance, including your graduation items (including announcements), class ring, and letter jacket orders (if applicable) are paid in full. If your school utilizes a RENTAL gown, ONLY the gown must be returned immediately following your ceremony. Students keep their caps and tassels. Rental gowns are not available for purchase. By completing this transaction you are agreeing to these terms.
**TRADITIONAL LETTER JACKET**

Letter Jackets are a great way to show off your Cougar pride! There are multiple sport, activity, club patches, and more available to sew on your jacket. This is a perfect way to showcase all of your accomplishments!

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**TRADITIONAL GRADUATION CLASS RING**

Class rings are a great way to show off your Cougar pride! There are multiple class ring options available for you to choose from.
SENIOR YEAR. SENIOR STYLE.

CLASS OF 2024 OFFICIAL SENIOR GEAR
Senior Baseball Jersey
Support your class with team spirit in this baseball jersey. 100% Polyester and embroidered applique
$45 (S–5XL)

Senior Hoodie
Comfort is effortless in this classic hoodie. Features a black hood lining and drawstring. Made of 70% cotton / 30% poly.
$35 (S–5XL)

Senior Slim Fit Jogger
These slim fit joggers will keep you looking stylish while feeling comfortable. Featuring 3 pockets and a relaxed drawstring waist and made of 70% cotton / 30% poly.
$30 (S–5XL)
Senior T-Shirt
Proudly rep your graduating class in this soft, classic t-shirt. Made of 100% ringspun cotton. $20 (S–5XL)

Diploma Plaque
Show off your achievement. $45

Pom Beanie
Stay warm with this stretch fit pom beanie. Made of 100% acrylic pattern and featuring a light blue woven patch. One size fits most. $20
SHOW YOUR SCHOOL COLORS.

You proudly wore those school colors for years, why would you do any different on graduation day? Tassels bring color to your ceremony and a nice accent to your cap and gown. And only Herff Jones can provide you the exclusive tassels in your school’s colors.

Class of 2024 Tassels
Announce your senior status with a 2023 tassel in your school’s colors.
A. Mascot tassel
B. Ice tassel
C. Memory tassel
$15

Tassel Frame
Commemorate your graduation with this gallery tassel picture frame. Displays your graduation tassel (not included) and a 5” x 7” photo. Made of polystyrene plastic and glass.
$25

Metal Keychain
This Metal keychain is the perfect accessory to hang from your favorite bag or keys. Made of metal it is 2.5” L x 1.5” W.
$8

Senior Lanyard
Keep your keys handy while displaying your Class of 2024 pride. The woven strap features a plastic clip that attaches. 1” W x 18” L.
$5
ORDER FORMS
FOR IN-PERSON AND MAIL-IN ORDERS
OFFICIAL CLASS RING

$249.95

Plus tax and handling • Cash • Check • Credit Card

Unique Recognition & Achievements // 866.238.5336 // highschoolcs@herffjones.com
STUDENT INFORMATION

First Name: ___________________________ Middle Initial: _______ Last Name: ___________________________

Mailing Address: ____________________________________________________________

City: __________________________________ State: ___________ Zip: ___________

Student Email Address: ____________________________________________________________ Student Phone: _______________________

Parent Email Address: ____________________________________________________________ Parent Phone: _______________________


Order online, at school or by mail. Pay in full now for direct home delivery.

ALL CHECKS RETURNED UNPAID WILL BE ELECTRONICALLY DEBITED FOR FACE VALUE PLUS APPLICABLE RECOVERY FEES. YOUR HERFF JONES ACCOUNT MUST BE PAID IN FULL TO RECEIVE YOUR CLASS RING.

Payments can be made online at herff.ly/Payment

You may cancel or change this order within three business days of placement without charge; thereafter, cancellations and changes will be subject to a $75.00 fee in addition to the minimum down payment.

PAYMENT METHODS PAYMENT IN FULL REQUIRED AT TIME OF ORDER.

☐ Credit Card ☐ Cash ☐ Money Order ☐ Check #_______

Authorization Code is the 3-digit code on the back of a Visa, Mastercard, or Discover. We do not accept American Express.

Grand Total: $274.70

INCLUDES SALES TAX

PAYMENT IN FULL REQUIRED AT TIME OF ORDER.

Left Shank

Base

Right Shank

Princess Style

R I N G  O P T I O N S

YOUR INITIALS ENGRAVING WILL BE PLACED ON THE INSIDE OF THE BAND. RINGS ARE ULTRIUM METAL AND INCLUDE YOUR SCHOOL’S CUSTOM MASCOT PRIDESIDE.

Ring Style

☐ Century ☐ Princess

Ring Size: ________

Stone Color: ________

Nameover: ________________

January Garnet
February Ultralite
March Aquamarine
April White Sapphire
May Emerald
June Alexandrite
July Ruby
August Peridot
September Blue Sapphire
October Pink Sapphire
November Golden Sapphire
December Blue Zircon

PAYMENT IN FULL REQUIRED AT TIME OF ORDER.
SHOW SOME SPIRIT.

CUSTOMIZE YOUR OFFICIAL BURLINGTON HIGH SCHOOL LETTERMAN JACKET

Order Letter Jacket Online Anytime: urjacketshop.com

1 SELECT YOUR BASE JACKET STYLE

<table>
<thead>
<tr>
<th>Style</th>
<th>Style Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wool Body/Wool Sleeves</td>
<td>$145.00</td>
</tr>
<tr>
<td>Wool Body/Leather Sleeves</td>
<td>$190.00</td>
</tr>
</tbody>
</table>

2 SELECT YOUR COLOR OPTIONS

<table>
<thead>
<tr>
<th>Style 1</th>
<th>Style 2</th>
</tr>
</thead>
</table>

3 PERSONALIZE YOUR JACKET ON BACK OF THIS SHEET

ULTIMATE SPIRIT PACKAGE // $499.95 // NOT AVAILABLE ONLINE

<table>
<thead>
<tr>
<th>Wool Body/Leather Sleeves Jacket Style</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name on front of jacket</td>
</tr>
<tr>
<td>Name on back of jacket</td>
</tr>
<tr>
<td>Four-digit grad year</td>
</tr>
<tr>
<td>Official Class Ring</td>
</tr>
</tbody>
</table>

SPORT AND ACTIVITY PATCHES

All patches are in YOUR school colors.
# LETTER JACKET ORDER FORM

## PERSONAL INFORMATION
Name (first and last): ________________________________
Shipping Address: ________________________________
City: __________________ State: ______ Zip: ______
Email: __________________________ Phone: ____________

## JACKET INFORMATION
Name on Front of Jacket: __________________________
Name on Back of Jacket: __________________________
Grad Year: ____________ Jacket Size (circle one):  2XS  XS  S  M  L  XL  2XL  3XL  4XL  5XL  (+$25 2XL - 5XL)

## SLEEVE/BODY LENGTH (no charge)

<table>
<thead>
<tr>
<th></th>
<th>Sleeves</th>
<th>Body</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Regular</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Shorten</td>
<td>-2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-4</td>
</tr>
<tr>
<td></td>
<td>Lengthen</td>
<td>+2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>+4</td>
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</table>

Name Font Type: ____________

## JACKET STYLE

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$145.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>$190.00</td>
<td></td>
</tr>
</tbody>
</table>

## À LA CARTE ITEMS

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>$30.00</td>
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<td>$10.00</td>
<td></td>
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<tr>
<td></td>
<td>$30.00</td>
<td></td>
</tr>
</tbody>
</table>

## PAYMENT OPTIONS
- [ ] Credit Card
- [ ] Money Order
- [ ] Cash
- [ ] Check #____

Credit Card #: ____________________________________________  Exp. Date: ____________
Cardholder’s Name: ____________________________  Billing Address: __________________

WE CANNOT ACCEPT AMERICAN EXPRESS

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>DESCRIPTION</th>
<th>WORDING ON PATCH</th>
</tr>
</thead>
<tbody>
<tr>
<td>R1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>R2</td>
<td></td>
<td></td>
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<tr>
<td>R3</td>
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<tr>
<td>L1</td>
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<td>L2</td>
<td></td>
<td></td>
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<tr>
<td>L3</td>
<td></td>
<td></td>
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<tr>
<td>B1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SUB-TOTAL __________________ SALES TAX (4.9%) __________________
SHIPPING __________________ GRAND TOTAL __________________
AMOUNT PAID __________________ BALANCE DUE __________________

Pricing & additional errors will be corrected. You may change or cancel this order within 72 hours; thereafter, no changes/refunds will be given. Signature verifies the accuracy of this order and authorizes production of the jacket.

Signature: ____________________________
PERSONAL INFORMATION
WRITE FULL NAME AS IT WILL APPEAR ON PERSONALIZED ITEMS

First Name: ___________________________ Middle Name: ___________________ Last Name: ____________________________

Address: ________________________________________________________________________________________________________________

City: __________________________________________________________________ State: __________ Zip: __________

Contact Email Address: ___________________________________________ Contact Phone: ____________________________

ULTIMATE SENIOR PACK // $178.00
FREE Diploma Plaque
2024 Baseball Jersey*
S M L XL 2XL 3XL 4XL 5XL
2024 Hoodie*
S M L XL 2XL 3XL 4XL 5XL
2024 Joggers*
S M L XL 2XL 3XL 4XL 5XL
2024 T-Shirt*
S M L XL 2XL 3XL 4XL 5XL
2024 Beanie*
2024 Lanyard*
2024 Keychain*
2024 Tassel Choice* (MASCOT, ICE, MEMORY)

ACHIEVEMENT PACK // $145.00
FREE 2024 T-Shirt*
S M L XL 2XL 3XL 4XL 5XL
Diploma Plaque
2024 Hoodie*
S M L XL 2XL 3XL 4XL 5XL
2024 Joggers*
S M L XL 2XL 3XL 4XL 5XL
2024 T-Shirt*
S M L XL 2XL 3XL 4XL 5XL
2024 Beanie*
2024 Tassel Choice* (MASCOT, ICE, MEMORY)

DIPLOMA PLAQUE PACK // $115.00
FREE Beanie*
Diploma Plaque
2024 Hoodie*
S M L XL 2XL 3XL 4XL 5XL
2024 T-Shirt*
S M L XL 2XL 3XL 4XL 5XL
2024 Tassel Choice* (MASCOT, ICE, MEMORY)

CAP & GOWN INFO
Height: _______ Weight: _______

2024 GRAD PACK // $68.00
FREE Tassel Choice* (MASCOT, ICE, MEMORY)
2024 Hoodie*
S M L XL 2XL 3XL 4XL 5XL
2024 Lanyard*
2024 Keychain*
2024 Beanie*

MINI PACK // $40.00
FREE 2024 Keychain*
2024 T-Shirt*
S M L XL 2XL 3XL 4XL 5XL
2024 Lanyard*
2024 Tassel Choice* (MASCOT, ICE, MEMORY)

ACCESSORY PACK // $23.00
FREE Laynard*
2024 Tassel Choice* (MASCOT, ICE, MEMORY)

CAP & GOWN INFO
Height: _______ Weight: _______

BASIC PACK // $15.00
FREE Tassel Choice* (MASCOT, ICE, MEMORY)

CAP & GOWN INFO
Height: _______ Weight: _______

BUNDLE PACKAGE // $130.00
25 Official Graduation Announcements
25 Graduate Namecards
25 Tissue Inserts
2024 Tassel Choice* (MASCOT, ICE, MEMORY)
2024 T-Shirt*

CAP & GOWN INFO
Height: _______ Weight: _______
## OFFICIAL GRADUATION ANNOUNCEMENT PACKAGES

### ONE-STOP SHOP PACKAGE // $295.00 // INCLUDES CAP & GOWN & A FREE HOODIE!

- **FREE 2024 Hoodie**
  - S M L XL 2XL 3XL 4XL 5XL
  - 1 Diploma Plaque
  - 50 Official Graduation Announcements
  - 50 Graduate Namecards
  - 50 Tissue Inserts

<table>
<thead>
<tr>
<th>CAP &amp; GOWN INFO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Height: ________</td>
</tr>
<tr>
<td>Weight: ________</td>
</tr>
</tbody>
</table>

### ESSENTIALS PACK // $395.00

- 100 Official Graduation Announcements
- 100 Premium Namecards
- 100 Tissue Inserts
- 100 Class Envelope Seals
- 120 Return Address Labels

**Cap & Gown NOT Included!**

### FAM PACK // $190.00

- 50 Official Graduation Announcements
- 50 Premium Namecards
- 50 Tissue Inserts
- 50 Class Envelope Seals

**Cap & Gown NOT Included!**

### GRAD CELEBRATION PACK // $90.00

- 25 Official Graduation Announcements
- 25 Graduate Namecards
- 25 Tissue Inserts

**Cap & Gown NOT Included!**

## ADD-ON À LA CARTE ITEMS

<table>
<thead>
<tr>
<th>SIZE/CHOICE</th>
<th>QUANTITY</th>
<th>PRICE</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Official Graduation Announcements (each)</td>
<td></td>
<td>$2.00</td>
<td></td>
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<tr>
<td>Graduate Namecards (25)</td>
<td></td>
<td>$25.00</td>
<td></td>
</tr>
<tr>
<td>Graduate Namecards (50)</td>
<td></td>
<td>$30.00</td>
<td></td>
</tr>
<tr>
<td>Premium Namecards (50)</td>
<td></td>
<td>$35.00</td>
<td></td>
</tr>
<tr>
<td>Tissue Inserts (25)</td>
<td></td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Class Envelope Seals (25)</td>
<td></td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Return Address Labels (60)</td>
<td></td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Thank You Notecards (25)</td>
<td></td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Tassel Frame</td>
<td></td>
<td>$25.00</td>
<td></td>
</tr>
<tr>
<td>Diploma Plaque</td>
<td></td>
<td>$45.00</td>
<td></td>
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<tr>
<td>Memory Tassel</td>
<td></td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Ice Tassel</td>
<td></td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Mascot Tassel</td>
<td></td>
<td>$15.00</td>
<td></td>
</tr>
<tr>
<td>Bolo Bracelet (L24)</td>
<td></td>
<td>$40.00</td>
<td></td>
</tr>
<tr>
<td>Dog Tag Necklace (M24)</td>
<td></td>
<td>$40.00</td>
<td></td>
</tr>
<tr>
<td>Heart Necklace (N24)</td>
<td></td>
<td>$40.00</td>
<td></td>
</tr>
<tr>
<td>Charm Necklace (Q24)</td>
<td></td>
<td>$40.00</td>
<td></td>
</tr>
<tr>
<td>2024 Senior T-Shirt (2XL and over +$2.00)</td>
<td></td>
<td>$20.00</td>
<td></td>
</tr>
<tr>
<td>2024 Senior Hoodie (2XL and over +$2.00)</td>
<td></td>
<td>$35.00</td>
<td></td>
</tr>
<tr>
<td>2024 Senior Slim Fit Joggers (2XL and over +$2.00)</td>
<td></td>
<td>$30.00</td>
<td></td>
</tr>
<tr>
<td>2024 Baseball Jersey (2XL and over +$2.00)</td>
<td></td>
<td>$45.00</td>
<td></td>
</tr>
<tr>
<td>2024 Pom Beanie</td>
<td></td>
<td>$20.00</td>
<td></td>
</tr>
<tr>
<td>2024 Senior Lanyard</td>
<td></td>
<td>$5.00</td>
<td></td>
</tr>
<tr>
<td>2024 Metal Keychain</td>
<td></td>
<td>$8.00</td>
<td></td>
</tr>
</tbody>
</table>

No Shipping & Handling Charge when order is placed at school

| SUB TOTAL | $ _______ |
| SALES TAX (4.9%) | $ _______ |
| GRAND TOTAL | $ _______ |
| AMOUNT PAID | $ _______ |
| BALANCE DUE (BY JAN 1) | $ _______ |

## PAYMENT OPTIONS

- Credit Card
- Money Order
- Cash
- Check #

WE DO NOT ACCEPT AMERICAN EXPRESS
CONGRATULATIONS
ON ALL THAT YOU HAVE ACCOMPLISHED
AND ALL THAT YOU WILL ACCOMPLISH.

THANK YOU FOR LETTING US
BE A PART OF YOUR JOURNEY.